# WRAP RHPWG Consultation & Coordination Subcommittee NOTES

Conference Call August 14, 2018

1-800-768-2983 | access code: 6619876342

**Agenda:**

1. **Roll call**
* Rebecca Harbage, Tom Moore, Neil Butt, Elias Toon, Julie Simpson, Molly Birnbaum, Frank Forsgren, Pat Brewer, Jay Baker
1. **Administrative**
	1. Notes for today: Julie Simpson
	2. Workgroup/Subcommittee updates
		* + TDWG (Julie): Call next week with potential contractor, ITEP; getting close on scope of work; likely another month to get contract in place.
			+ TSC (Frank): New format for WG updates on monthly TSC calls – slide templates for updates; posted to TSC website; TSC prepared a bulleted list in pdf for WRAP Board monthly call report-outs, also posted to website.
			+ FSWG (Frank): The Air Sciences Contract has four tasks: 1) evaluation of the 2014 NEI, evaluation of adjustments for sensitivity testing, and evaluation of usefulness of 2016 EPA inventory effort for understanding the role of fire; 2) using year specific inventory to develop inventory representative of 5 year baseline; 3) scaling the representative inventory for sensitivity testing; and 4) updating the Fire Emissions Tracking System (FETS). Next Call: August 23rd 1pm PDT
			+ FLMs (Pat): Key contacts letter received from USFS reflects that USFS is more regionally distributed while NPS and USFWS contacts are national offices that coordinate to regional and state levels. Pat is working on updates to NPS list for participation in RH subcommittee in addition to state’s local contacts and fire experts. [Rebecca has updated the key contacts spreadsheet with some of that in mind, to be discussed later on in agenda.]
			+ Recruiting more FLM and EPA involvement: EPA involvement – Elias reached out to Krishna, some interest, but for this call he was unavailable.
	3. Subcommittee website resources
		* + Julie did not receive any other resource information
			+ Julie followed up with the WA ECY state RH workshop resource Frank had proposed at the last call, and Tom is working to get the approvals from the workshop presenters for posting to the WRAP website – discussed where to post the information and in what context (workshop was internal to WA ECY, FLMs and EPA) – agreement that information could be good general education and outreach resource for states, tribes and stakeholders.

**Next steps: give more thought to structuring the website resource documents. Rebecca and Frank will take the lead on drafting up that structure. Julie will email out latest draft.**

* + - * Local Air Agencies (LAAs): Jay and Frank reached out to 5 different LAAs to see if they would be developing a RH SIP (Clark and Washoe counties in NV – neither will; Pima County, AZ – won’t either; Albuquerque, NM - will; Regional AQ Council Denver/Front Range – won’t either). In these cases there is no formal process for the locals to work with their states – it is a case-by-case basis. LAA’s do criteria pollutant SIPs, but not RH. LAA’s do write permits. Albuquerque is the exception and works pretty closely with NM. Tom listed 6 states where the LAA’s have certain permitting responsibilities (WA, OR, CA, NV, AZ, NM) – could reach out through state agencies to get a list of the sources the LAA’s permit – such a source-category listing could be very helpful to the Control Measures Subcommittee. (Molly) AK is already engaged with some Boroughs on other SIPs; could bring RH into that existing communication channel. (Tom) For the Emission Inventory and Monitoring Control Subcommittee, checking with LAAs on what in the NEI is ok with them.

**Next Steps: Send a questionnaire out to state agency contacts to generate a list of LAAs, are the LAAs doing permitting and what do they permit, and are they responsible for emission inventory data. Jay and Frank will take the lead on this.** **Tom could set up a Wiki page to organize the information.**

1. **Subcommittee work products**
	1. Main products are (1) key contacts list, (2) timeline of informal consultation junctures, (3) consultation protocols/templates, and (4) whitepaper tying it all together and documenting decision points.
2. **Key contacts list**

FLM contacts will be updated (“Other State-identified FLMs” contacts tab has been deleted since a number of the names were no longer current) – there remains one FLM RH Contacts tab; tribal contacts will be updated when TDWG contractor is in place - will coordinate work with Molly on AK tribal contacts; Pat submitted NPS updates to FLM participation on WRAP RHPWG Subcommittees on Aug 24, after reviewing draft notes for Aug 14 call.

**Next steps: TDWG will update tribal contacts list when contractor (ITEP) is in place; Molly would like to be involved in generating the list of tribal contacts for Alaska (in addition to what she has provided)**

1. **Timeline of key informal consultation junctures leading up to formal review periods**
	1. Review/Discuss key junctures chart and timeline. Possible discussion topics:
		1. Are any key junctures missing? Are there other entities that should be contacted at certain points?
		2. Which junctures are top priority for this subcommittee? These may be decision points that would benefit most from consultation/coordination, or points at which SIP preparers may need the most guidance. Other considerations?
		3. Which junctures involve the work products of other subcommittees? We will need to coordinate on the timing and outreach around these products.
		4. Which pieces of the timeline can we fill in now?

**Next Steps: Take a look at the draft timeline and consultation points and identify areas this group should focus on and let Rebecca know.**

1. **Consultation & coordination templates/protocols**
	1. The idea is to provide SIP preparers with guidance about what form the consultation/coordination should take at each key juncture and whether any protocols have been agreed upon. Consider:
		1. Are there resources/documents from the first round that we can update?
		2. Which junctures require additional protocols or guidance?
2. **(If time allows) Review updates to white paper outline –** The white paper is the How of the consultation protocols the SC will provide. (Ran out of time for discussion.)
3. **Action Items for next call**
* **Update on structure for the website resources (Rebecca and Frank).**
* **Update on questionnaire out to state agency contacts for list of local air agencies (Jay and Frank).** **Look into setting up a Wiki page to organize the information (Tom).**
* **Updates to key contacts list (all). Post list on C&C Subcommittee webpage and send to RHPWG, with understanding that it is a living document and will be updated in coordination with FLMs and TDWG.**
* **Review draft timeline and consultation points and identify areas this group should focus on (all).**
1. **Next call: September 11th (notes: Pat Brewer)**